## Christmas Program by *Night*

## 5th-6th Band Concert by *Day*



## Hats off to all of our Bulldogs for a job well done!

# Upcoming Events

**Tuesday, December 19 - Christmas Colors**

**Tuesday, December 19 - Christmas Carols sung by staff - 8:15 in gym**

**Tuesday, December 19 - Pizza Lunch from PTO! (see note on next page)**

**Wednesday, December 20 - NO SCHOOL, start of Christmas Break**
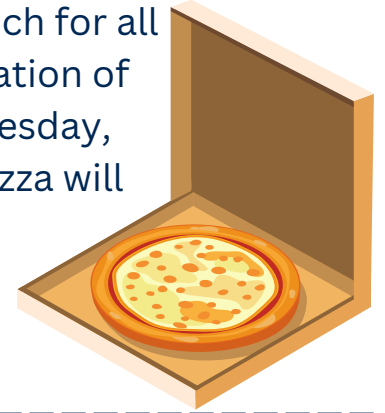
**PARENT'S Night Out!**

## SAVE THE DATE

### February 13, 2024

St. Bart's along with Marilyn Peller Nelson, Director of Stewardship and Development invite you to celebrate Fat Tuesday and Taco Tuesday at Wayzata American Legion more information to follow after the New Year.
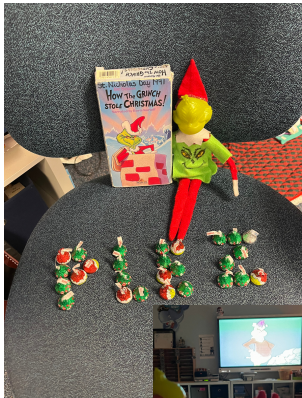
## Pizza from PTO

St. Bart's PTO is sponsoring a Domino's Pizza lunch for all students in celebration of the holidays on Tuesday, December 19th. Pizza will be available for all students!

## picture spotlight
## Elf Update
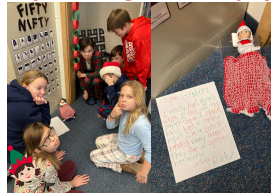
Winky Tinselbottom asked nicley to watch The Grinch. . .

. . .he got his wish!

Peppermint in pjs!

Ruby covering from an injury

Red, our hallway elf, checked on all the Acts of Kindness happening in the building!

## volunteering requirements

Reminder to all, in order to volunteer in the lunchroom, at recess, on field trips, or other various events, you need to complete safe environment training. Look on the next page for details or email Emily Bilski stbartsschool@st-barts.org with questions.

# Safe Environment Credentialing for New Users:
## VIRTUS Account Registration Guide

Total Time Commitment: Approximately 95 minutes

⚠️

ATTENTION:
- Employees and volunteers may not begin service until approved by your Safe Environment Coordinator.
- Incomplete VIRTUS accounts are deleted after 30 days and you will be required to start over.
- If you previously created a VIRTUS account, do not create an additional/new account.
- If you are unable to access an existing VIRTUS account, contact your Safe Environment Coordinator.
- To retrieve or reset your login information, click I NEED LOGIN HELP on the VIRTUS home page.

Technical Tips:
- Do not use a cell phone or tablet. Use Chrome web browser from a computer.
- Do not log in on multiple devices. If you changed devices, log out completely and restart the first device.
- Allow pop-ups. Enable *Adobe Flash Player* and *Javascript*.
- Do not close tabs until instructed.
- Do not use the "page back" or "page forward" buttons on the web browser.
- Only use the buttons on the screens, such as "Continue", "Next", "Previous".
- Fast-forwarding the training module will cause the module to lock up and force you to start over.

**Instructions:**
- **Go to the VIRTUS website: www.virtusonline.org**
- **Click First Time Registrant**
- **Click Begin the Registration Process**

**Select Your Organization: Carefully choose St. Paul and Minneapolis, MN (Archdiocese)**
**Enter your full legal name. Do not use nicknames or punctuation.**
**Primary location: If your location is a school, select the location with School in the title.**
**Carefully read and follow the instructions on the website in the order presented.**
**1) Complete the Code of Conduct.**
**2) Complete the Background Check application.**

- **The application will open in the McDowell Agency website.**
- **Social Security Number (SSN) is required.**
- **Click Submit at the end of each step to proceed.**
- **A note will appear on the screen to confirm the application has been successfully submitted.**
- **Click Return to VIRTUS to begin your online training module.**

**3) Complete Safe Environment Training (approximately 75 minutes).**

*Confirm that you have completed all requirements with your Safe Environment Coordinator*

ARCHDIOCESE OF SAINT PAUL & MINNEAPOLIS

**REVISED: July 2021**